



Key Decision : No

Ward(s) Affected: All

## 1st Quarter Capital Investment Programme & Projects Monitoring 2019/20

### Report by the Director for Digital and Resources

#### EXECUTIVE SUMMARY

##### 1. PURPOSE

1.1 This report updates the Joint Strategic Committee on the progress made on the 2019/20 Capital Investment Programmes for Adur District Council, Worthing Borough Council. The programmes include schemes which support the delivery of services by the Joint Services Committee.

1.2 The following appendices have been attached to this report:

**Appendix 1:** Adur District Council Capital Monitoring Summary

**Appendix 2:** Worthing Borough Council Capital Monitoring Summary

**Appendix 3:** Adur District Council Reprofiled Budgets

**Appendix 4:** Worthing Borough Council Reprofiled Budgets

##### 2. RECOMMENDATIONS

2.1 The Joint Strategic Committee is asked:

(a) **With respect to the Capital Investment Programme of Adur District Council.**

i) To note the reprofiling of the Adur District Council capital schemes as advised in paragraphs 8.2.1 and Appendix 3.

ii) To note that a virement of £50,000 from the DDA coastal footpath to the Southwick Leisure Centre outdoor all weather pitch as detailed in paragraph 8.2.3 was approved by the Director of Communities to resolve a potential overspend against this budget.

- iii) To note the confirmation of £590,000 external funding from the Environment Agency towards the Coast Protection Works at Shoreham Western Harbour Arm as detailed in paragraph 8.2.5.
- iv) To approve the addition of the purchase of Trade Refuse Bins to the 2019/20 and 2020/21 Capital Investment Programme funded from revenue contributions of £7,500 p.a.as detailed in paragraph 8.1.2.
- v) To approve the inclusion of Play Area Improvements at Sompting Recreation Ground funded from a virement of £100,800 from the Middle Road Play Area Improvements as detailed in paragraph 8.2.4.

**b) With respect to the Capital Investment Programme of Worthing Borough Council.**

- i) To note the reprofiling of the Worthing Borough Council capital schemes as advised in paragraphs 8.3.1 and Appendix 4.
- ii) To approve the virements from the budget provision for the Town Hall Asbestos Removal to support a re-prioritised scheme of asbestos management surveying and works, Seafront Fire Safety Works Budget and the Durrington Cemetery Extension for Additional Burial Spaces Budget as detailed in paragraph as detailed in paragraph 8.3.3 and 8.3.6.
- iii) To approve the virements to amalgamate all the budgets in the Capital Investment Programme for the Brooklands Park Development into one programme of works totalling £502,610 as detailed in paragraph 8.3.7.
- iv) To approve the virement of £150,000 from the unallocated public convenience budget to the Highdown Gardens Infrastructure Scheme for the improvement to the Highdown Gardens public convenience detailed in paragraph 8.3.8.
- v) To approve the ring-fencing of 2019/20 Capital Investment Programme Contingency as a provision for the internal works to the new Durrington Community Centre to ensure the building is ready for use by a new tenant detailed in paragraph 8.3.9.
- vi) To approve the procurement of a cremulator and transfer table for the Crematorium be included in the 2019/20 Capital Investment Programme funded from the 2019/20 Capital Investment Programme General Contingency Budget as detailed in paragraph 8.3.4.
- vii) To approve the inclusion of the development of the Crematorium Children's Garden in the 2019/20 Capital Investment Programme funded from the unallocated Crematorium Improvements Budget in 2020/21 as detailed in paragraph 8.3.5.
- viii) To agree to the addition of the purchase of Trade Refuse Bins to the 2019/20 and 2020/21 Capital Investment Programme funded from revenue contributions of £17,500 p.a.as detailed in paragraph 8.1.2.

- ix) To approve the inclusion within the capital programme of a new digital camera for the Connaught Theatre funded by £20,000 from the levy budget and £45,000 from the Treasury Management budget as detailed in paragraph 8.3.10.

### **3. CONTEXT**

- 3.1 In accordance with the Councils' Capital Strategy, the Capital Working Group oversees the implementation and progress of both Councils' Capital Investment Programmes.
- 3.2 The Capital Working Group meets quarterly and monitors the programmes' progress and finance, seeking to address any problems at an early stage in order for schemes to be completed within budget and timescales. Where problems are highlighted the Group considers possible remedies including virements between schemes, reprofiling of budgets between years and the withdrawal of schemes from the programme when schemes are unable to proceed. This could be due to resourcing problems, time delays or other factors beyond the Councils' control.
- 3.3 Full summaries of the progress of all the schemes in the 2019/20 Capital Investment Programmes are prepared each quarter highlighting:

Schemes with significant challenges	Red
Schemes where progress is being closely monitored	Amber
Schemes progressing well	Green
Schemes where progress is beyond officers' control	▣
Schemes with financial issues	£
Schemes where progress has improved	↑
Schemes where progress has deteriorated	↓

3.4 The Capital Working Group also ensures that capital schemes are approved within financial regulations.

3.5 Financial Regulations require officers to report each project on completion detailing the original estimate, tender estimate and the final outturn.

#### 4. **SUCCESSSES AND CHALLENGES IN THE 2019/20 CAPITAL INVESTMENT PROGRAMMES**

4.1 The following schemes are progressing well:

##### 4.1.1 **Adur Homes Capital Investment Programme**

The Adur Homes Capital Investment Programme for 2019/20 and 2020/21 was approved by the Joint Strategic Committee 09 October 2018.

Delivery of the Capital Improvement Programme continues to be shaped by guidance issued to local authorities by the Regulator of Social Housing in the aftermath of the Grenfell fire and better knowledge of our stock.

The appointment of a Fire Safety Officer has allowed us to focus on fire safety remedial works. Several fire remedial works are now being implemented across our stock. This includes the front entrance fire door replacement programme which has already seen the replacement of 181 'critical' doors in tenanted properties. Engagement with leaseholders to identify and support them to bring their doors into compliance with the current legislation, has also commenced.

The upgrade of the Community Alarm Systems in our sheltered housing schemes is now at the planning stage.

##### 4.1.2 **Adur Homes External Works Programme**

The external capital works programme is being revised in light of the need to re-profile fire safety works and also critical health and safety works. However

The following is underway:

Work at Southwick Square to repair guttering, soffits and fascias was brought forward into this year's programme, and work started on site this summer. This will be completed this autumn.

The project to undertake external works to Rocks Close and Locks Court is advancing well. Letters have been issued to residents inviting them to a meeting to discuss the plans on the 2nd October, with an aim to be on site in the spring of 2020. Planning is also at an advanced stage to take forward the work to replace doors at Bushby Close and Beachcroft Place with a similar time frame. A date has yet to be set to meet with residents.

Standard specifications for all external works are being reviewed to ensure best value and support the development of a programme of works that is in line with priorities that have emerged as the result of condition surveys and new urgent matters being added to the work programme.

#### **4.1.3 Adur Homes Development and Acquisition Programme**

Following the lifting of the Housing Revenue Account (HRA) borrowing cap, the Council has now taken over the development of Albion Street, which will see the delivery of 50 affordable homes in contrast to the 15 affordable homes that would have been delivered under the former scheme. Planning permission has been granted and a tender for construction is being finalised. .

The development of Cecil Norris House is well underway. Pilbeam construction started on site in July 2019 and will commence external demolition in the coming weeks. This project will deliver 15 units of social housing.

Earlier this year Adur Homes also completed the conversion of a former staff office at 101 North Rd, Lancing into 2 one bedroom flats which have already been advertised via the Choice Based Lettings system to those on the Adur Housing Register.

Officers are also working up plans for the development of infill and other garage sites owned by the HRA, with the potential to deliver up to 60 new homes.

In August 2019 Jake Lock joined the Adur and Worthing major projects team as a senior development lead and will be taking over the leadership of this work and creation of the future Development Strategy for affordable homes.

#### **4.1.4 Adur Civic Centre – Redevelopment**

- i) Demolition of the Civic Centre. The demolition completed 1<sup>st</sup> June 2017.
- ii) Phase I: North New Office Development. The construction completed June 2019 and has the building is now occupied by new tenants.
- iii) Phase II South development of the Civic Centre Site. The Council has now identified a developer to take this scheme forward which should

see significant new housing units developed on-site including 171 affordable housing units.

4.2 The following schemes are presenting the Councils with challenges:

#### 4.2.1 **Wadurs Swimming Pool - New Changing Room and Replacement Boilers**

The 2019/20 Capital Investment Programme currently includes separate budget provisions for Wadurs Swimming Pool as follows:

- i) Contribution to Impulse Leisure for the expansion of Wadurs Swimming Pool changing facilities £120,000.
- ii) Boiler and Plant Replacement £90,000.

A review of both schemes advised that the above budgets are insufficient to fund the works required and an additional £174,870 is required. Some of this is due to the passage of time that this project has taken to come forward, but a significant element is down to the need to replace boilers, plant and air handling systems within the pool that are at the end of their economic life. Without replacement, a risk remains that the system will fail, rendering the facility un-useable.

A separate report is to be submitted to the Joint Strategic Committee, also on this Agenda, for the approval to amalgamate the 2 schemes and vire 2 other existing budgets in the 2019/20 Capital Investment Programme in order for this scheme to proceed.

#### 4.2.2 **Theatres / Museum Capital Investment Programme**

Following the decision to set up a new charitable organisation to deliver the town's cultural venues, the Worthing Theatres' Cultural Capital Investment Programme is being reviewed and re-assessed to prioritise works in line with the recently received condition surveys, prior to the establishment of the Trust.

#### 4.2.3 **Decoy Farm - Development of site to provide office space**

The above scheme was added to the Capital Investment Programme on 9th July 2019 in order to develop the site in order to provide the best outcome for the Council.

The scheme is to be funded by the Local Enterprise Partnership and the intention is to procure a Developer to assist and inform the remediation process to maximise the best use of LEP funding. The Developer would be granted an Option to purchase the site for development at full market value on terms to be set out in the procurement process.

Procurement of the scheme is currently being considered and the scheme is likely to be delivered in 2020/21.

#### 4.2.4 Wheeled Bin - Replacements

Following the approval by the Joint Strategic Committee November 2018 to change to alternate weekly collections of refuse and recycling, the increase in demand for larger refuse and recycling bins created an overspend of £103,118 in 2018/19.

The 2019/20 Capital Investment Programme includes a current budget of £50,000. The budget has already been spent and further commitments have resulted in a current joint services overspend of £10,000. Demand remains high for replacement bins and a review of stock is being undertaken.

### 6. PROGRESS OF THE ADUR DISTRICT COUNCIL 2019/20 CAPITAL INVESTMENT PROGRAMME – AUGUST 2019

6.1 There are 53 schemes in the 2019/20 current capital investment programme which are progressing as follows:

	Number of schemes	Percentage %
Schemes which are progressing satisfactorily or have completed	32	60.4
Schemes where progress is being closely monitored	20	37.7
Schemes with significant challenges	1	1.9

6.2 A summary of the schemes with significant challenges or where there are financial issues is attached as Appendix 1 to this report. A summary of the progress of all the schemes in the 2019/20 Capital Investment Programme is available from the Councils' Joint Intranet.

### 7. PROGRESS OF THE WORTHING BOROUGH COUNCIL 2019/20 CAPITAL INVESTMENT PROGRAMME – AUGUST 19

7.1 There are 73 schemes in the 2019/20 current capital investment programme which are progressing as follows:

	Number of schemes	Percentage %
Schemes which are progressing satisfactorily or have completed	44	60.2
Schemes where progress is being closely monitored	28	38.4

Schemes with significant challenges	1	1.4
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7.2 A summary of the schemes with significant challenges or where there are financial issues is attached as Appendix 2 to this report. A summary of the progress of all the schemes in the 2019/20 Capital Investment Programme is available from the Councils' Joint Intranet.

## **8. ISSUES FOR CONSIDERATION**

### **8.1 Adur and Worthing Joint Service Schemes**

8.1.1 The following amendment to the Adur District Council and Worthing Borough Council Joint Services 2019/20 Schemes is recommended:

#### **8.1.2 Trade Refuse Bins - Replacements**

The Adur District and Worthing Borough Councils' 2019/20 Capital Investment Programmes include budget provisions for the replacement of refuse and recycling wheeled bins and it is requested that annual budget provisions of £25,000 are included in the Adur District and Worthing Borough Councils' Joint Services 2019/20 and 2020/21 Capital Investment Programmes for the replacement of Trade Refuse Bins.

The replacement of Trade Refuse Bins is currently funded from a budget provision in the revenue budget and it is requested that a revenue contribution of £25,000 (Adur District Council Share 30% £7,500, Worthing Borough Council Share 70% £17,500) is used to finance the annual replacement of Trade Refuse Bins from the Capital Investment Programmes.

### **8.2 Adur District Council**

8.2.1 Budgets totalling £10,995,260 have been reprofiled to 2020/21 and future years, where the original project plan has changed and the schemes are not expected to complete in 2019/20. A list of schemes reprofiled is attached as Appendix 3 to this report.

8.2.2 The following amendments to the Adur District Council 2019/20 Capital Investment Programme are recommended:

#### **8.2.3 Southwick Leisure Centre - Outdoor All Weather Pitch**

The 2019/20 Capital Investment Programme includes a budget of £315,910 to replace the eastern set of tennis courts with an outdoor all weather pitch for football / tennis / netball and refurbish the remaining tennis courts.

Tenders have been received and the total cost of the scheme is now estimated to cost approx £366,000, resulting in a shortfall of £50,000. A virement has been approved from the construction of the DDA coastal footpath between Ferry Road to the existing concrete path opposite 5 Beach Road where a potential underspend has been identified.



#### **8.2.4 Sompting Recreation Ground - Play Area Improvements**

The 2019/20 Capital Investment Programme includes a budget of £100,800 for play area improvements at Middle Road Recreation Ground. However, a review of this Play Area has advised that no improvements are required at this time.

It is therefore proposed that this budget is vired to a new play area scheme at Sompting Recreation Ground to enlarge the existing play area and replace the equipment.

#### **8.2.5 Coast Protection Works - Shoreham Western Harbour Arm**

The purchase of land from Sussex Yacht Club to enable the construction of coastal defences has completed. It is expected that the yacht club will now commence the construction of a new club house.

The Council has now received confirmation of grant funding of £590,000 from the Environment Agency (EA) and the Capital Investment Programme. This is slightly lower than expected last January when the Council was planning for a contribution from the EA of £661,000.

Briefs are currently being prepared for consultants to prepare a detailed design for the scheme which will provide costings for the works. A report to JSC will be prepared to confirm the final scheme costs and funding sources.

The works will commence with the demolition of the old Yacht Club estimated early in 2020/21. This will be followed by the coast protection works.

### **8.3 Worthing Borough Council**

8.3.1 Budgets totalling £7,868,650 have been reprofiled to 2020/21 and future years where the original project plan has changed and the schemes are unable to complete in 2019/20. A list of schemes reprofiled is attached as Appendix 4 to this report.

8.3.2 The following amendments to the 2019/20 Capital Investment Programme are recommended:

#### **8.3.3 Asbestos Surveys and Remediation Works**

The current 2019/20 Capital Investment Programme includes the following budget provisions:

- i) Asbestos Management £64,840.
- ii) Town Hall - Removal of asbestos from roof space £353,420.

Specialist advice from an accredited Asbestos Survey and Management contractor has been obtained on the Town Hall roof space and in particular the area where many of our services are located that require access for maintenance. The asbestos in this area has been temporarily sealed to allow safe working for maintenance contractors and an air test has also been carried out. This area of the town hall roof space has been contained and

there is no risk to staff or visitors. A new PID has been submitted for the Town Hall asbestos removal project to be reprofiled to 2022/23 and the current budget is diverted to assist with other pressures and priority projects.

It is therefore proposed to transfer this budget to fund the following budget pressures:

1. Virement of £250,000 to the Asbestos Management Budget for the completion of asbestos surveys on corporate buildings and for any remedial works that need to be undertaken as a result of these surveys.
2. Virement of £50,000 to the contingency budget ring fenced for the Seafront Fire Safety sprinkler system for the Pavilion Theatre, Amusements and Southern Pavilion where the system is being designed by consultants and a budget shortfall is anticipated.
3. Virement of £50,000 to the contingency budget ring fenced for the Durrington Cemetery Extension of Burial Ground as detailed below in 8.3.6.

#### **8.3.4 Crematorium - Provision of Cremulator and Transfer Table**

A recent Health and Safety Audit highlighted that a change in practice for processing cremated remains was required to remove the inhalation risk to staff resulting from the transfer of cremated remains from the collection tray in the cremators to the cremulator machine and again following processing the cremated remains into an urn.

To combat this risk, the purchase of a new ash processor and ash transfer table that would remove the need to transfer cremator remains from one container to another is recommended. This new machinery is compatible with the cremators ash collection tray and will remove the potential for residual particulate to be generated and inhaled, preventing further exposure and work related illness.

The estimated cost of the equipment is £50,000 and can be funded from the Worthing Borough Council 2019/20 Capital Investment Programme Contingency Budget.

#### **8.3.5 Crematorium - Redevelopment of the Children's Garden**

The Worthing Crematorium Children's Garden was installed in 2007 to provide a final resting place and place of remembrance dedicated to children where families and bereaved could remember their loved one.

The Garden is now in need of redevelopment to provide a dignified, peaceful and private area for a final resting place and also for families and bereaved to visit and remember their loved ones. The redevelopment will enhance the Memorial Gardens as a whole and create a new legacy for the Bereavement Service.

The 2020/21 Capital Investment Programme includes a budget provision for £132,600 for improved signage and other improvements at the Crematorium. The new signage was completed as part of the Crematorium Phase 1 improvements and it is requested that £50,000 of this budget is brought

forward to 2019/20 to fund the development of the Children's Garden. The revenue implications of bringing forward this budget will be offset by the budgets that have been reprofiled to 2020/21.

### 8.3.6 Durrington Cemetery Extension to Provide Additional Burial Spaces

The scheme was delayed by the need to obtain tree / ecological surveys and the installation of an off-site monitoring ground well. In addition the extension was originally to be undertaken in 2 phases, but the outcomes from the ground water and ecological surveys required the full scheme to be constructed in one phase. This required the allocation of additional funding.

Construction works commenced on site March 2019 and completed July 2019. Planting of the area will be undertaken in the autumn 2019.

However, a number of design changes were necessary during the construction phase which has increased the overall delivery costs. The Engineering Section has mitigated the increases in costs by value engineering elements of the design through the build phase. The Final Account has still to be agreed but it is estimated there could still be a funding shortfall of £50,000.

It is recommended that the anticipated overspend is funded from the 2019/20 Capital Investment Programme Contingency Budget when the extent of the overspend is understood.

### 8.3.7 Brooklands Park Redevelopment as detailed in the Brooklands Masterplan

The Brooklands Masterplan was adopted by the Council in November 2018. Included in the plan is the refurbishment of the public conveniences and it is proposed to fund this improvement from the unallocated budget for the public conveniences rolling programme of upgrades and improvements.

A virement of £150,000 is requested from the budget provision for the rolling programme of public conveniences upgrades and improvements to the Brooklands Park Redevelopment budget.

The 2020/21 Capital Investment Programme includes a budget provision of £140,000 for a new adventure play area at Brooklands Park which will continue to provide a variety of specialised play equipment for children living with disabilities that the park currently provides. It is recommended that this budget is added to the overall Brooklands Park Redevelopment Budget.

The total budget for the redevelopment of Brooklands Park after the above virements will be as follows:

Current Budget:	212,610
Public Conveniences:	150,000
Play Area:	140,000
<b>Total Budget:</b>	<b>502,610</b>

A Capital PID has also been submitted for £250,000 for the implementation of the Masterplan works for 2021/22. This will increase the budget available to

accommodate the cost pressures arising from the asbestos works undertaken during the removal and demolition of old parks pavilions and outbuildings.

### 8.3.8 Highdown Gardens Infrastructure Improvements

Worthing Borough Council has been successful in its application to the National Lottery Heritage Fund (HF) (formerly HLF Heritage Lottery Fund) for funding of £813,200 to preserve the horticultural heritage and increase and improve accessibility to the gardens.

The 2019/20 current budget profile for the Phase 2 project is:

Heritage Lottery:	£813,200
Council Resources:	£46,040
S106 receipts:	£73,960
Southdowns National Park:	£5,000
<b>Total Budget:</b>	<b>£938,200</b>

In addition to the above funding it is recommended that £150,000 is vired from the unallocated budget for the public convenience rolling programme of upgrades and improvements to refurbish the Highdown Gardens public convenience.

### 8.3.9 West Durrington Community Centre

A new community building in West Durrington is due to be built by the developers of the West Durrington Housing Estate in the autumn of 2019. Whilst some fixtures and fittings for the building are anticipated, for example, kitchen surfaces, sink, cooker, cupboards, we need to establish the full extent of other fixtures and fittings for the building with the developer. An organisation is being sought to take on this building and a contingency budget to complete the fixtures and fittings for the building will increase the likelihood of a successful tenancy.

It is recommended that £50,000 is ring-fenced from 2019/20 Capital Investment Programme General Contingency Budget to ensure the building is ready for use prior to the new tenancy, in the event that the developers do not provide interior fixtures and fittings.

Discussions are in progress with a prospective tenant who has advised that they intend to apply for external funding to improve the building and the Council might not be required to provide any additional funding.

### 8.3.10 Connaught Studio - Replacement of the digital camera

The existing camera was purchased 6 1/2 years ago and following an engineer's report is now in need of urgent replacement. The replacement camera is estimated to cost £65,000 and the theatres team have identified £20,000 of maintenance levy that can be used to contribute to the cost.

It is proposed to use £45,000 of the underspend within the revenue Treasury Management budgets to fund the remainder of the cost.

The new Trust has offered to reduce down the annual contract payment by £15,000 for the next three years to repay the Council for this investment which will take place just ahead of the transfer of responsibilities to the new body.

## **9. ENGAGEMENT AND COMMUNICATION**

- 9.1 The purpose of this report is to communicate with stakeholders on the progress of the Adur District Council and Worthing Borough Council 2018/19 Capital Investment Programmes. Officers of the Council have been consulted with on the progress of the schemes which they are responsible for delivering.

## **10. FINANCIAL IMPLICATIONS**

- 10.1 There are no unbudgeted financial implications arising from this report as the Adur District Council and Worthing Borough Council original 2019/20 Capital Investment Programmes were approved by the Councils in December 2017. Subsequent changes have been reported to and approved by the Joint Strategic Committee. The issues considered in this report can be funded from within existing resources.

**Finance Officer:** Sarah Gobey

**Date:** 27th August 2019

## **11. LEGAL IMPLICATIONS**

- 11.1 Section 28 Local Government Act 2003, as amended by the Localism Act 2011, provides that where in relation to a financial year, a Local Authority has made the calculations required by section 43 Local Government Finance Act 1992, it must review them from time to time during the year. If it appears that there has been a deterioration in its financial position it must take such action, if any, as it considers is necessary to deal with the situation.
- 11.2 Section 151 of the Local Government Act 1972 requires the Councils to make arrangements for the proper administration of their financial affairs.

**Legal Officer:** Susan Sale

**Date:** 27 August 2019

### **Background Papers**

- Capital Investment Programme 2018/19 – 2020/21 Adur District Council, Worthing Borough Council and Joint Committee
- Capital Strategy 2018/21.

### **Officer Contact Details:-**

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# **SUSTAINABILITY AND RISK ASSESSMENT**

## **1. ECONOMIC**

- The capital programme prioritisation model awards points for capital project proposals that impact positively on the economic development of our places or the economic participation of our communities.

## **2. SOCIAL**

### **2.1 Social Value**

- The capital programme prioritisation model awards points for capital project proposals that impact positively on our communities.

### **2.2 Equality Issues**

- The capital programme prioritisation model awards points for capital project proposals that address DDA requirements and reduce inequalities.

## **3. ENVIRONMENTAL**

- The management, custodianship and protection of our natural resources are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programme.

## **4. GOVERNANCE**

- The Councils' priorities, specific action plans, strategies or policies are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- The Councils' reputation or relationship with our partners or community is taken into account when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- Resourcing, risk management (including health and safety) and the governance of the either Council are fully considered during the preparation of the Councils' Capital Investment Programmes.

CAPITAL MONITORING SUMMARY 2019/20									AUGUST 2019
Executive Portfolios	(1) Total ADC Scheme Budgets £	(2) Previous Years' Spend £	(3) 2019/20 Original Budget £	(4) Net budget b/f from 2018/19 £	(5) Approved Changes to Original Budget £	(6) 2019/20 Budget Reprofiles to and from 2020/21 £	(7) 2019/20 Current Budget £	(8) 2019/20 Spend to Date £	(9) Spend % of Current Budget
Customer Services	20,122,390	-	8,286,000	2,371,650	9,464,740	(8,291,800)	11,830,590	116,220	0.98%
Environment	2,596,090	817,200	477,650	64,650	1,216,590	(2,000)	1,756,890	91,449	5.21%
Health and Wellbeing	277,250	3,360	220,000	(2,400)	56,290	-	273,890	-	0.00%
Regeneration	4,934,750	189,640	1,162,900	3,393,550	121,900	(1,400,000)	3,278,350	3,350,838	102.21%
Resources	64,309,000	9,860,110	26,577,070	103,140	26,598,130	(1,301,460)	51,976,880	7,673,489	14.76%
<b>TOTALS</b>	<b>92,239,480</b>	<b>10,870,310</b>	<b>36,723,620</b>	<b>5,930,590</b>	<b>37,457,650</b>	<b>(10,995,260)</b>	<b>69,116,600</b>	<b>11,231,996</b>	<b>16.25%</b>

**Financing of 2019/20 Programme:**

<b>Adur Homes Capital Programme:</b>	<b>£'000</b>
Capital Receipts:	1,883
Major Repairs Reserve:	3,800
Homes England:	900
S106 Receipts:	144
New Development Reserve:	39
Prudential Borrowing:	527
	<u><u>7,293</u></u>

<b>General Fund Capital Programme:</b>	<b>£'000</b>
Prudential Borrowing:	57,269
Capital Receipts:	68
Government Grants:	670
Revenue Reserves and Contributions:	82
Other Contributions:	3,735
	<u><u>61,824</u></u>

**Summary of Progress:**

Schemes with significant challenges:	1
Schemes where progress is being closely monitored:	20
Schemes progressing well or completed:	<u>32</u>
<b>Total Schemes:</b>	<u><u>53</u></u>

(1) SCHEME (Responsible Officer)	(2) Total ADC Scheme Budget  £	(3) Previous Years' Spend  £	(4) 2019/20 Original Budget  £	(5) Budget Reprofiles to and from 2020/21 and Future Years  £	(6) 2019/20 Current Budget  £	(7) 2019/20 Spend to Date  £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D.(P)	(9) 2019/20 Anticipated (Underspend) /Overspend (Council Resources)  £	(10) COMMENTS AND PROGRESS	(11) Status
									<input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes with financial issues ^ Scheme Progress Improved v Scheme Progress Deteriorated	
<b>Customer Services</b> <b>Wadurs Swimming Pool</b> 1 Contribution towards expansion of changing facilities (£100,000 funded from S106 receipts) (KS)	124,490	4,490	-	-	120,000	10,099.80	Mar 20 (C) Report to be submitted to Sept JSC	-	Report to be submitted to Sept 19 JSC outlining the total costs for this scheme and the replacement of the boiler and plant. The report will also request the allocation of additional funding from underspends in the capital programme and to report external funding confirmed.	£
<b>TOTAL:</b>	<b>124,490</b>	<b>4,490</b>	<b>-</b>	<b>-</b>	<b>120,000</b>	<b>10,099.80</b>		<b>-</b>		

RESPONSIBLE OFFICERS:

KS Kevin Smith

Principal Building Surveyor



<b>CAPITAL MONITORING SUMMARY 2019/20</b>									<b>AUGUST 2019</b>
<b>Executive Portfolios</b>	<b>(1) Total WBC Scheme Budgets</b>	<b>(2) Previous Years' Spend</b>	<b>(3) 2019/20 Original Budget</b>	<b>(4) Net Budget b/f from 2018/19</b>	<b>(5) Approved Changes to Original Budget</b>	<b>(6) 2019/20 Budget Reprofiled to and (from) 2020/21</b>	<b>(7) 2019/20 Current Budget</b>	<b>(8) 2019/20 Spend to Date</b>	<b>(9) Spend % of Current Budget</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
Customer Services	5,572,040	59,870	4,053,830	1,279,710	194,940	(223,480)	5,305,000	775,894	14.63%
Digital and Environment Services	8,066,460	1,404,360	2,142,180	764,960	2,694,200	(2,761,150)	2,840,190	686,167	24.16%
Health and Wellbeing	467,140	5,080	39,200	(6,250)	429,110	-	462,060	16,605	3.59%
Regeneration	13,628,770	2,664,790	703,720	935,060	7,384,720	(4,575,000)	4,448,500	734,475	16.51%
Resources	56,289,960	55,600	25,264,500	471,300	32,091,200	(309,020)	57,517,980	12,779,675	22.22%
<b>TOTALS</b>	<b>84,024,370</b>	<b>4,189,700</b>	<b>32,203,430</b>	<b>3,444,780</b>	<b>42,794,170</b>	<b>(7,868,650)</b>	<b>70,573,730</b>	<b>14,992,816</b>	<b>21.24%</b>

**Financing of 2019/20 Programme:**

	<b>£'000</b>
Borrowing:	66061
Capital Receipts:	1465
Revenue Contributions and Reserves:	268
Government Grants:	1256
S106 Receipts	114
Other Contributions:	1,410
	<b><u>70,574</u></b>

**Capital Monitoring - Summary of Progress:**

Schemes with significant challenges:	1
Schemes where progress is being closely monitored:	28
Schemes which are progressing satisfactorily or have completed:	44
<b>Total Schemes:</b>	<b><u><u>73</u></u></b>

(1) SCHEME (Responsible Officer)	(2) Total WBC Scheme Budget  £	(3) Previous Years' Spend  £	(4) 2019/20 Original Budget  £	(5) Budget Reprofiled to and (from) 2020/21 and future years  £	(6) 2019/20 Current Budget  £	(7) 2019/20 Spend to Date  £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D (P)	(9) 2019/20 Anticipated (Underspend) /Overspend (Capital Resources)  £	(10) COMMENTS AND PROGRESS  <ul style="list-style-type: none"> <li>☐ Progress Beyond Council's Control</li> <li>£ Schemes With Financial Issues</li> <li>▲ Scheme Progress Improved</li> <li>▼ Scheme Progress Deteriorated</li> </ul>	(11) Status
<b>Regeneration</b> <b>Decoy Farm</b> 1 Development of site to provide office space (Total funding £4,844,000 funded by Local Enterprise Grant)	4,844,000	-	-	3,000,000	-	-	T.B.A. (C) 9.7.19 (D)	-	Scheme has been reprofiled to 2020/21 as procurement options are under consideration.	R
<b>TOTAL:</b>	<b>4,844,000</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>		

RESPONSIBLE OFFICER:

CC

Cian Cronin

Head of Major Projects and Investment



ADUR DISTRICT  
COUNCIL

**ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

Scheme	Reprofiled Budgets	Reason
Adur Homes Capital Investment Programme	<p>4,706,200</p> <p>130,000</p> <p>100,000</p> <p>150,000</p> <p>2,000,000</p> <p>45,000</p> <p>500,000</p>	<p><b>External Works Programme:</b> The external capital works programme is being revised in light of the need to re-profile fire safety works and also critical health and safety works. Standard specifications for all external works are being reviewed to ensure best value and support the development of a programme of works that is in line with priorities that have emerged as the result of condition surveys and new urgent matters being added to the work programme.</p> <p><b>Central Heating</b> Works to be undertaken are being revisited and works required are anticipated in 2020/21.</p> <p><b>Environmental Improvements:</b> Properties are currently being inspected to identify and prioritise works.</p> <p><b>Kitchen and Bathroom Improvements:</b> Quality assurance being undertaken on works already completed prior to commencing further works.</p> <p><b>Fire Safety Works :</b> Works are progressing well and the programme of works will continue in 2020/21.</p> <p><b>ICT Systems Housing Repair System</b> Housing Repairs System on hold whilst Orchard System is reviewed for priority works.</p> <p><b>Professional and Consultancy Services</b> Costs reprofiled in line with anticipated expenditure on 2019/20 schemes.</p>
Affordable Housing Programme 2019/2020 - Unallocated budget	660,600	One grant for £720,000 has been approved in 2019/20 to the Hyde Group for the provision of 14 rented units. Remaining budget reprofiled to 2020/21 due to likely lead in times for any further grants identified.



## ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Coast Protection Works - Shoreham Western Harbour Arm	1,400,000	<p>The purchase of land from Sussex Yacht Club enabling them to commence construction of a new club house has completed.</p> <p>Briefs are currently being prepared for consultants to prepare a detailed design for the scheme which will provide costings for the coast protection works. The works will commence with the demolition of the old Yacht Club estimated early in 2020/21. This will be followed by the coast protection works.</p>
Foreshore Management - Kingston Beach Area Improvements (Total budget £22,000)	2,000	Environmental improvements in the Kingston Beach Area are to be undertaken following the completion of coast protection works in the area. Budget profiled in 2020/21.
Information and Technology - Extending Ultrafast Fibre Network	992,000	Works are being undertaken with consultants to create a digital infrastructure programme. The estimated spend in 2019/20 is estimated at £70,000 (Adur Share £28,000) and the remaining budget has been reprofiled to future years.
Payroll System - Replacement (Partnership scheme with Worthing Borough Council. Total cost £175,000.	82,250	Scheme to be tendered imminently for a 2020/21 implementation.
Carbon Reduction Schemes General Provision	227,210	The Carbon Reduction Plan will be produced in 2019 and will identify prioritised interventions to deliver cost effective carbon reduction and long term cost savings by the implementation of energy efficiency, renewable energy and transport projects.
<b>Total Reprofiled Budgets:</b>	<b>10,995,260</b>	



WORTHING BOROUGH  
COUNCIL

**WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

Scheme	Reprofiled Budgets	Reason
Boundary Signs - Replacement of existing boundary signs on main entry routes into Worthing and additional signs on the A27	42,000	Future direction and sign design still under consideration. Timescales for scheme uncertain.
Car Parks - Buckingham Road MSCP Refurbishment	1,533,000	Scheme added to the Capital Investment Programme November 2018 and the works are anticipated to be undertaken in 2020/21.
Connaught Studio - Installation of air conditioning	33,000	Following the decision to set up a new charitable organisation to deliver the town's cultural venues, the Worthing Theatres' Cultural Capital Investment Programme is being reviewed and re-assessed to prioritise works in line with the recently received condition surveys, prior to the establishment of the Trust. Non priority schemes have been profiled in future years.
Connaught Theatre - Refurbishment of public toilets	92,000	Following the decision to set up a new charitable organisation to deliver the town's cultural venues, the Worthing Theatres' Cultural Capital Investment Programme is being reviewed and re-assessed to prioritise works in line with the recently received condition surveys, prior to the establishment of the Trust. Non priority schemes have been profiled in future years.
Connaught Theatre - Installation of a ventilation system	66,080	Following the decision to set up a new charitable organisation to deliver the town's cultural venues, the Worthing Theatres' Cultural Capital Investment Programme is being reviewed and re-assessed to prioritise works in line with the recently received condition surveys, prior to the establishment of the Trust. Non priority schemes have been profiled in future years.
Decoy Farm - Development of the site to provide office space	3,000,000	Procurement of the scheme is currently being considered and timescales for delivery are anticipated in 2020/21.
Information and Technology - Extending Ultrafast Fibre Network	1,488,000	Works are being undertaken with consultants to create a digital infrastructure programme. The budget has been profiled in line with anticipated timescales.



WORTHING BOROUGH  
COUNCIL

**WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

Scheme	Reprofiled Budgets	Reason
Museum and Art Gallery - Replacement of 3 display cases and purchase of additional display cases	32,400	Budget to be used as match funding for the Museum's Project "Let the Light In" external funding bid to the National Lottery Heritage Fund.
Payroll System - Replacement (Partnership scheme with Adur District Council. Total cost £175,000.	92,750	Scheme to be tendered imminently for a 2020/21 implementation.
Public Conveniences - Broadwater Green Pavilion Refurbishment	89,600	Contribution to Broadwater Cricket Club to be used as match funding for a total refurbishment of the pavilion including the refurbishment of the public toilet block. Timescales for works dependent on successful funding bids.
Public Conveniences - Church House Ground Pavilion Refurbishment	150,000	Contribution to Bowls Club to be used as match funding for a total refurbishment of the pavilion including the refurbishment of the public toilet block. Timescales for works dependent on successful funding bids.
Palatine Park - Provision of an artificial football pitch	840,000	Budget profiled to 2020/21 due to external funding timescales. Planning Approval to be considered in Sept 19, and the external funding outcome is expected Oct 19.
Palatine Park - Play Area Improvements	100,800	Play area to be relocated to an area which does not flood. Consultation in progress with local groups and residents. Works to be undertaken alongside the installation of the artificial pitch.
Carbon Reduction Schemes - General Provision	309,020	The Carbon Reduction Plan will be produced in 2019 and will identify prioritised interventions to deliver cost effective carbon reduction and long term cost savings by the implementation of energy efficiency, renewable energy and transport projects.
<b>Total Reprofiled Budgets:</b>	<b>7,868,650</b>	